

Today's Date: \_\_\_\_\_ Patient' Name: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Age: \_\_\_\_\_ Gender: \_\_\_\_\_ Email \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Home Phone : (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ OK to call and leave a message or send text? ☐ yes ☐ no  
 Emergency Contact Name and Number: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_  
 Name of Primary Insured Person: \_\_\_\_\_ Birthdate of Primary Insured Person \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
 Insurance Company \_\_\_\_\_ Subscriber ID # \_\_\_\_\_ Group # \_\_\_\_\_  
 Insurance Company Phone Number for Providers: \_\_\_\_\_ Does the Insurance Address Match the Mailing Address? ☐ yes ☐ no  
 Mailing address if different from address on file with Insurance: \_\_\_\_\_  
 Primary Care Physician \_\_\_\_\_ Phone: \_\_\_\_\_ MAT through START: Circle **Yes or No**  
 Referral Type: [ ] self [ ] family [ ] spouse [ ] friend [ ] physician [ ] work [ ] court [ ] school [ ] internet [ ] other: \_\_\_\_\_  
**For children & adolescents:** Parents marital status: ☐ never married ☐ married ☐ separated ☐ divorced ☐ widowed  
 [ ] Mother (or Guardian) Name \_\_\_\_\_ Address \_\_\_\_\_  
 [ ] Father (or Guardian) Name \_\_\_\_\_ Address \_\_\_\_\_  
**Custody Arrangement** (for divorced/separated parents) **Primary residence of child is with:** \_\_\_\_\_  
 \_\_\_ Informal (no court order) \_\_\_ Joint legal custody \_\_\_ Sole Legal custody (mother) \_\_\_ Sole Legal custody (Father) \_\_\_ Other: \_\_\_\_\_  
**Therapist Preference:** \_\_\_\_\_ **Preferred Times and Days:** \_\_\_\_\_  
 Location of visit please circle one: (Teletherapy) / (In person at Lewes Office) / (In person at Newark Office): If Teletherapy send instruction via email - Completed? \_\_\_\_\_  
 Reason: \_\_\_\_\_  
 \_\_\_\_\_ (include 'reason' in 'notes' section of intake appointment)

Date	Contact Log Details

Contact Date \_\_\_\_\_ Input in OA by \_\_\_\_\_ Ins Verified by \_\_\_\_\_ Date \_\_\_\_\_ Copay \_\_\_\_\_ Deduct \_\_\_\_\_ Scan Ins Card? \_\_\_\_\_  
 Scheduled By \_\_\_\_\_ With Provider: \_\_\_\_\_ On this Date \_\_\_\_\_ At this Time \_\_\_\_\_  
 Med Eval Provider: \_\_\_\_\_ On this Date \_\_\_\_\_ At this Time \_\_\_\_\_